

x Cell Phone or Landline: 978.54

Emergency (offcampus)

x 911 and tell them your location

x

x 978.744.0171

Salem State University Police,

x [University Police](#)

x [Emergency Notification](#)

Medical Emergency (Accident)

The individual making the discovery shall immediately contact University Police (landline or cell: 978.542.6111) or 911 and provide as much information as possible.

If there is a medical emergency or injured person in your area, remain calm and encourage others to do the same. Do

In addition to the above:

- x Get a good description of the person if safety allows. Note height, weight, sex, color, approximate age, clothing, method and direction of travel, and name if known.
- x Should the person leave the area, note the vehicle make and model, license number (if possible), color, outstanding characteristics, etc.
- x Do not threaten, intimidate or physically confront the person.
- x Do not let anyone into a locked building or room
- x If inside, do not block the person's exit.
- x If the person asks to speak to a specific university official, offer to notify University Police (Landline or Cell: 978.542.6111) to accommodate their request.
- x If you see a weapon, notify University Police (Landline Extension or Cell: 978.542.6111) immediately by phone and when University Police arrive. Remain where you are until a police officer arrives.

Facility Evacuation

Evacuate immediately when a fire and/or life safety emergency occurs, when the fire alarm activates (audible and/or visual), or when you are instructed to do so by authorized emergency response personnel.

Building Evacuation Procedures

- x Exit the building immediately.
- x Walk quickly to the nearest safe exit and ask others to do the same.
- x Do not run.
- x Close the door as you leave, but do not lock it.
- x Do not use elevators, unless directed to do so.
- x

Assist

Suspicious Package

Refer to the following guidelines to make sure the package is not simply unattended:

- x Ask people nearby if the package belongs to them.
- x If you re

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How to respond when law enforcement arrives

- x Arriving law enforcement's first priority is to engage and stop the active shooter as soon as possible.
- x Officers will form up and immediately proceed to engage the active shooter, ~~not~~ towards the sound of gunfire.
- x Officers will group into teams of four to engage if possible.
- x Arriving officers may be from various agencies and have different uniforms, equipment, and other types of vehicles, some ~~not~~ marked.
- x Officers may have various ~~types~~ of weapons, i.e., handguns, shotguns, and assault rifles.
- x Officers may deploy tear gas or pepper spray to control the situation.
- x Officers may shout commands and push people down on the ground for their safety.

Your attention to law enforcement officers is vital for survival:

- x Remain calm and follow officers' instructions
 - x Put down any handheld items, i.e., bags, backpacks, jackets, etc.
 - x Immediately raise hands/spread fingers
 - x Keep hands visible at all times
 - x Avoid making quick movements towards officers ~~grabbing~~ onto them
 - x Avoid pointing, screaming, or yelling at officers
 - x DO NOT stop and ask officers for directions or help when evacuating, just proceed in the direction where officers are entering
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Winter/Ice and Tropical Storms

- x The university will try to close before travel conditions become dangerous and will not reopen until the environment is safe.

Thunderstorms

- x Avoid water fixtures, telephone lines and any electrical conducting materials. Stay inside buildings.
- x Modern buildings are designed to withstand significant damage resulting from thunderstorm wind, rain, hail, and lightning strikes.
- x While in your car, keep in mind that because cars are low profile and supported on rubber tires (an effective)